



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## MILITARY FFIGHTER - ASSISTANT FIRE CHIEF

Job Number: 20000634

Job Code: 21670V161016

Job Group: 2100 - MILITARY AND EMERGENCY PREPAREDNE

Job Established: 12/16/2000

Job Revised: 10/16/2016

Grade: 14 Salary (MIN - MID):

\$18,075-\$23,944 - Hourly

\$2,937.20-\$3,890.90 - 37.5 Hr. Monthly Salary

\$3,133.00-\$4,150.30 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### **PROBATIONARY PERIOD:**

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Under general supervision of the Fire Chief, is responsible for the supervision of a shift of fire fighters in a variety of administrative and operational duties while in station or at the scene of a fire, aircraft crash or other emergency; and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE:**

Must have four years of experience in fire fighting operations, two years of this experience must have been in a supervisory position.

#### **Substitute EDUCATION for EXPERIENCE:**

Additional training in fire fighting will substitute for the non-supervisory experience.

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess a valid driver's license prior to appointment in this classification. Must have a valid Military driver's license, Department of Defense Fire Fighter II certification, Department of Defense Airport Fire Fighter certification, Department of Defense Driver/Operator (Pumper) certification, Department of Defense Driver/Operator (ARFF) certification, Department of Defense Hazardous Materials Incident Command certification, Department of Defense Fire Officer III certification, Department of

Defense Fire Instructor II certification and Department of Defense Fire Inspector I certification. <http://www.dodffcert.com/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Assumes the duties and responsibilities of the Fire Chief in his/her absence. Acts as the On-Scene Commander during emergencies until relieved by higher authorities. Directs operations at the scene of a fire, aircraft crash or other emergency. Provides input for financial planning. Reviews construction plans to determine compliance with building and life-safety codes. Maintains fire department equipment custody account. Orders tools and equipment and formulates contracts for services. Supervises a shift of employees and the Technical Services function. Compiles reports for accidents, fire incidents and operations.

**UNIQUE PHYSICAL REQUIREMENTS:**

Works in confined spaces. Works in the vicinity of aircraft that produce high noise levels and dangerous jet blast/prop wash conditions.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Works in high locations. Works in super-heated, smoke-filled and/or toxic atmospheres. Works in the close proximity to hazardous materials. Work is performed in all types of weather conditions.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*